

May

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 6:15 pm Tech & Comm Committee 7:00 pm City Council	6	7	8	9	10
11	12 7:00 pm Water and Sewer Comm.	13 8:15 am Privacy Comm.	14	15	16	17
18	19 6:00 pm Tree Commn. 7:00 pm City Council	20	21	22	23	24
25	26 MEMORIAL DAY OFFICE WILL BE CLOSED	27 7:00 Safety & Human Resources Comm.	28	29 6:00 pm Parks & Rec Board	30	31



City of Napoleon, Ohio

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Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393
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Memorandum

To: Finance and Budget Committee
cc: Mayor and City Council, City Manager,
City Finance Director, Law Director,
Department Supervisors, News Media
From: Marrisa Flogaus, Acting Clerk
Date: May 23, 2025
Subject: Finance and Budget Committee-Canceled

The regularly scheduled meeting of the Finance and Budget Committee for Monday, May 26, 2025, at 6:30 pm has been **CANCELED** due to lack of agenda items.

**City of Napoleon, Ohio
Safety and Human Resources Committee
With
Freedom, Napoleon & Harrison Townships
Henry County South Joint Ambulance District
And the Village of Florida
Special Joint Meeting Agenda
Tuesday, May 27, 2025, at 7:00 PM**

Location: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of Minutes: April 28, 2025 (in the absence of any objections or corrections, the minutes shall stand approved).
- 2) Review of EMS Costs and Revenues
- 3) Any Other Matters to Come Before the Committee
- 4) Adjournment


Marrisa Flogaus, Acting Clerk

City of Napoleon, Ohio
Safety & Human Resources Committee
Special Meeting Minutes
Monday, April 28, 2025, at 6:00 pm

Present

Council Members	Jordan McBride, Brittany Schwab
City Manager	Andy Small and Lori Siclair
Clerk of Council	Mikayla Ramirez
City Staff	David Bowen, Kevin Garringer,
Others	News-Media
Absent	Robert Weitzel

Call to Order

Jordan McBride called the Safety and Human Resources Committee meeting to order at 6:00 pm.

Approval of Minutes

In the absence of any objections or corrections, the minutes from the March 24, 2025, meeting were approved as presented.

Update from Fire Department on purchase of fire truck

Bowen said, welcome Lori. In the last meeting you all had questions about a stock engine versus a custom engine and that is all detailed in the packet. Do any of you have any questions for us. Schwab said, when we were speaking, I thought the itemized list would include price. Bowen said, unfortunately they will not give out itemized costs. There are some things he gave me pricing on in the packet though but not many. I know at the last meeting you guys had questions about Ems compartments, if you look at those compartments, they are \$5,000 a piece for a total of \$10,000. If we put seats there, we put \$9,000 worth of air packs in there a long with the holders we would be saving \$9,500 by pulling the seats out and putting Ems compartments in. Onto the next page we have deleted or changed items. So, one of the big things for the spec is we are trying to do more with less. We have less manpower, so we are specing more equipment on an engine. The spec originally had coffin compartments on top we cut those off because of the cost which is another reason why we want the storage compartment inside the truck. We also switched the light to standard LED lights. You can see the list there and I'd be happy to answer any questions. These are some things that were on the original spec that we came back at 1.291 million, but we made some cuts, so it has been lowered. That price is listed in the packet. I do want to point out that we cut out FMI, which is a company that you can hire out that can maximize all your space which was a \$50,000 add in but it's a \$39,000 saving. With the changes we've made since the last meeting the final cost of the custom engine is \$1,109,799.00 so we were able to cut down some. So, the cost to the city is \$650,000 after the \$250,000 down payment. If we didn't put the \$250,000 downpayment down, remember that \$250,000 comes out of the 242 account, which is funded 80% by the city and 20% by the townships. So, it would be \$200,000 increase on that price to the city and a \$50,000 increase if you wanted to add that cost to the truck. With that money being budgeted already I took that off the price so the city would pay \$650,695.88 and the townships would pay \$209,103.12 for a total of \$859,799. With pulling this out of the general fund this split into a fire portion on that breakdown. So, Florida Village and Henry County South Joint Ambulance District are not part of those fire costs. That does change things a little bit on the townships side. Small said, the \$250,000 down payment that was the \$250,000 we budgeted this year. Bowen said, yes that is in the 242 line item. Small said, so that has city and township money. Bowen said, I specifically asked for that because that is where we would normally buy fire apparatuses out of. That is where the numbers change on the subsequent pages because this would be if we decided to buy it out of the general fund rather than the 242 because we wouldn't carry the funds right now for that purchase. It does carry enough money for the down payment on the engine. I would like to add that after speaking

with the manufacturer they said after May there will be a 3-5% increase. If we do a 3% increase on the \$1,109,799.00 that would be a \$38,739.60 increase. If it goes to a 5% increase it will be an even greater increase. If we are looking at doing the payment plan that would be annual payment of \$84,174.94. If we did that our total on the truck would be an additional \$191,053.48 and that is with a 4.98% interest rate, which is the last we got from the leasing company. Schwab said, have we looked at other companies. Garringer said, I took the opportunity today to reach out to another place and that might be something we have to entertain because the interest rate was 4.35% for 10 years and 4.4% for 15 years. It would be less than 4.98% for sure. Since we already do audits and budgets with them there would be no additional cost for us to get these rates from the company who does our debt services. Bowen said, if they get their money, we will still get their discount. It doesn't matter if it comes from our finance company or theirs. Garringer said, so once we reach the point of delivery, they would get paid 100%. Bowen said, it would be at signing not delivery. Garringer said, the whole amount. Bowen said, yes because they then take the money and put it into escrow then draw interest off that. The discount comes regardless of how we finance it as long as it is not a stock truck. Garringer said, let me get this straight we finance through them we pay the \$250,000 and then upon delivery we pay the payments. Bowen said, the payments start a year after the contract is written. Garringer said, but if we finance with another company, we must pay the full amount upon signing. Bowen said, yes. What I am coming for tonight is a number that this committee felt the engine should cost. I want to start moving forward with this and getting it to council. I want a number so I can present it to council soon. I need something to go off. Schwab said, Andy as far as the grant we have been discussing, what does that look like. Does it have to be a new engine. Can it be used. Small said, the grants are for new equipment. Schwab said, if we paid \$250,000 now do you know if the grant is something it will be done in 2 years and use it at that point. Bowen said, are hopes of getting the AFG are slim to none just because we applied last year and didn't get it. They've also cut that funding. If we keep kicking the can down the road we will end up in worse shape. The prices of trucks will not be coming down anytime soon. Schwab said, with the townships would the percentage we have there, where do they stand. Bowen said, I've met with all of them, and I asked them to come tonight with their concerns. I will not speak for them, but it doesn't look like any of them are there. Napoleon Township is not interested in doing a payment plan and would like to pay their portion up front. To me, we take that money and put that right toward the downpayment which would make the overall less. Small said, the meeting was well attended last month by the townships, and they all understand this is the cost so whatever we can do to lower the cost they would appreciate. Bowen said, there are cheaper apparatuses out there but that doesn't mean it's better. We trimmed as much fat off this truck that we can to lower the cost of the truck but still make it feasible for us. We tried to get an older motors but other places were eating them up so fast that they weren't even selling them anymore. McBride said, Andy what are your thoughts. Small said, I'm conservative and don't want to spend more than I have to. Schwab said, Kevin is the leasing the better option. Garringer said, I have a few random thoughts, if Napoleon Township is willing to put the money up front and you can talk the others into doing that. If you did that you could finance \$650,000 for 10 years at 4.4% it is around \$81,830 you would pay yearly, which is doable out of the 242 fund. But when we commit to this it will make the 242 fund tight for the next 10 years. It was brought to our attention by a safety services person that the 242 fund was initially set up for firetrucks but through time other things have been purchased out of there. If we go back to that purpose it is doable. Small said, do you have any idea if Harrison or Freedom is willing to pay up front. Bowen said, I do not know at this point but I want to bring that up at the next meeting. I have talked to them about the Ems revenue money, and they are in somewhat agreement with some money going back into the 242 instead of continuing to raise our rates going into there. Garringer said, once we get insurance money from Ems runs it goes back to the townships. It's like the low hanging fruit because anything we collect after that we keep. Bowen said, by using Ems revenue to buy Ems apparatuses it frees up money in the 242. We are going to put Ems equipment on the new engine. Garringer said, is there a resale value on the old truck. Bowen said, I think we would be lucky to get \$20,000. Schwab said, as far as a comparison, have we run any numbers for a used fire

truck. Bowen said, they are hard to come by and I've looked. McBride said, I am struggling with the next steps here and what it looks like. Small said, I recommend sending it to council Monday night and getting their feedback. It is a decision that needs to be made sooner than later. Garringer said, it would be helpful to have a commitment from the townships. Bowen said, I will reach out to them. Garringer said, it would be helpful for purposes of financing the truck then we can speak with our debt services company to get a more accurate cost. Bowen said, it wouldn't be possible to get a commitment or numbers from them by Monday. McBride said, referring back to the previous meeting about fee structure for responding to accidents can you speak to that. Bowen said, I have not heard back from Rachel at Frost Insurance yet and that is why it isn't on the agenda tonight. If we can offset some costs that would be substantial. Especially if we can get the personnel cost back in the general fund to offset personnel cost. Then, the equipment that is costing us money to replace we can generate money into the 242 account to replace in the future. I think it is a great idea, but I just don't know until we get feedback from the insurance company. McBride said, I have mixed feelings about it. The last thing I want is someone not to call because they don't want to pay a bill but on the flip side I understand the need for revenue. Small said, I we should cut this off because it is not on the agenda. McBride said, that's fine but this has to go to council. We can't keep kicking the can especially with the increased pricing and delivery times.

Motion: Schwab Second: McBride
Motion to recommend to council

Roll call on vote on the above motion:

Yea- Schwab, McBride

Nay-

Yeas- 2, Nays- 0. Motion passed.

Bowen said, thank you all very much for your time and if you have any questions feel free to contact me.

Review process to combine Personnel Code and Employee Policy Manual

Small said, for the last couple of years Brittany has brought it to my attention that there are so many documents that conflict or contradict each other. She would like to combine the two documents into one. We just wanted to bring it to your attention and get your support. Once she completes that process, she can bring it back and let you review it. It just makes sense to combine it. McBride said, I support that. Schwab said, I agree.

Adjournment

Motion: Weitzel Second: McBride
to adjourn the Safety and Human Resources Committee meeting at 7:00 pm

Roll call on vote on the above motion:

Yea- Schwab, McBride

Nay-

Yeas- 2, Nays- 0. Motion passed.

Approved

-Chair



City of Napoleon, Ohio

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Memorandum

To: Civil Service Commission
cc: Mayor and City Council, City Manager,
City Finance Director, Law Director,
Department Supervisors, News Media
From: Marrisa Flogaus, Acting Clerk
Date: May 23, 2025
Subject: Civil Service Commission -Canceled

The regularly scheduled meeting of the Civil Service Commission for Tuesday, May 27, 2025, at 4:30 pm has been **CANCELED** due to lack of agenda items.

**City of Napoleon, Ohio
Parks and Recreation Board
Special Meeting Agenda
Monday, May 29, 2025, at 6:00 PM**

Location: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of Minutes: March 03, 2025 (in the absence of any objections or corrections, the minutes shall stand approved).
- 2) Discussion/Action: Fourth of July Celebration Activities and Events
- 3) Update on Recreation Programming and Facility Operations
- 4) Any Other Matters to Come Before the Board
- 5) Adjournment


Marrisa Flogaus, Acting Clerk

**City of Napoleon, Ohio
Parks and Recreation Board
Joint Meeting with the
Parks and Recreation Committee
Special Meeting Minutes
Monday, March 3, 2025, at 6:00 pm**

Present

Board Members	Ryan Funchion-Chair, Peg Funchion-Pro-Tem, Ryan Miller, Dan Baer, Mike Saneholtz, Chad Richardson
City Manager	Andy Small
Clerk of Council	Mikayla Ramirez
City Staff	Tony Cotter, Connor Small
Absent	Jon Knepley
Others	Media-News, Betty Naas

Call to Order

Chairman Ryan Funchion called the Parks and Recreation Board meeting to order at 6:00 pm.

Approval of Minutes

In the absence of any objections or corrections, the minutes from the January 29, 2025, meeting were approved as presented.

Swearingen Park Pickleball Court and Skatepark

Cotter said, for the last couple years I've heard from the community that they were interested in pickle ball courts. We decided that we did want to move forward with the construction of pickle ball courts last year. At the time we felt an option that we could pursue was to repurpose the tennis courts, which a lot of other communities have done. So, we wanted to repurpose Swearingen Park that is now our skatepark into the pickle ball courts because of the significant savings. The skatepark was donated in 2009 and since it doesn't get as much activity now, I thought maybe the courts could replace it. We did hear from some citizens that they didn't want to see the skate equipment be removed and if there was an option to relocate the equipment instead. It was discussed as an option during a city council meeting to move it to Oakwood Park and use one of the basketball courts for skating equipment. City council asked that it go back to the board to get their thoughts on that option. We met as a board in January and this issue was brought up but no one for or against it came to that meeting, so the board wasn't in favor moving the skate equipment to Oakwood because it still had a lot of activity. So, they considered storing it for a year and moving forward with the pickle ball courts at Swearingen Park. At the end of the meeting, we did have a gentleman come in at the very end of the meeting and we told him the boards decision. He was not for that and asked if there was any way it could be stopped. He asked if he could petition and change this decision, and we told him he could. That did occur and the online petition had 400 signatures in favor of keeping it. After talking with the city manager, we decided we should offer more options to the board and committee. In the packet I sent I did lay out 3 options to consider. The first option was to move forward with construction of the pickle ball courts and store the skate equipment for a year until they decide to relocate it or not. Option two, move forward with construction and relocate the skate equipment to Oakwood Park. The third option is to keep the skate park where it is and find a new site for the pickle ball courts. Saneholtz said, I know you have donations from the pickle ball courts, do you have enough rec board money to carry over. Cotter said, yes. As far as the potential donations, I haven't spoken with the donors yet to see if they would mind if the location changed but I don't believe they would. Tonight, we would like the board and committee to make a recommendation to council to decide on tonight's decision. Saneholtz said, I don't see any skateboarders in the audience. Cotter said, we were getting correspondence via email from folks who had strong opinions and there were 400 signatures. Saneholtz said, I took the time to go over there and I do think the noise from pickle ball at Swearingen Park would bother the residence nearby. They also do not have bathrooms. Baer

said, I have no problem with going with option 3. Cotter said, it will cost about \$106,000 because of the added cost of concrete and perimeter fencing. McBride said, Tony do you have a preference. Cotter said, my only reason for Swearingen Park is strictly for a lower cost. McBride said, do you have a preference on timing. Cotter said, if the additional money is coming only from the rec fund, then it won't matter if we take it out this year or next year because the money will be in the account. Richardson said, 400 signatures was a surprise compared to what I thought going in. Is it real. Small said, it has 400 unique signatures but according to the website 63% of the supporters come from 43545 and its 15-mile radius around Napoleon. So, many of these people aren't from Napoleon and 37% are outside that radius. Cotter said, I read a few comments from folks in Napoleon but there were comments from individuals who lived in Napoleon when the skate park was put in but no longer live here. Miller said, one advantage of moving the court somewhere would be the restrooms and parking. Schwab said, I know we spoke about a potential ice skating rink. Is there anyway we can wrap this all into one in a new location at Ritter Park. Cotter said, that could be a possibility. Naas said, I teach pickle ball at the senior center, so I deal with a lot of people. I have had a few people come up to me and ask why we are taking away their skate park. I told them it isn't us if people are using it. There are still a couple issues of having the pickle ball courts at Swearingen Park. First, the noise and cities have taken out pickle ball courts near condos due to that. Second, we are old, and I don't think there is enough parking. Lastly, there are no bathrooms. I know we are proposing three courts, if you go to surrounding cities, they have 6 courts and they are all full. We need a place for pickle ball to grow. Also, that court doesn't have the life of a new court, so why not build it right the first time. That is all, thank you. McBride said, what about lighting. Cotter said, lighting has not been included at this point. But as for the 3 courts, the area at Oakwood, if we decide to move it would not be difficult to add on more courts to make 6 later. Weaver said, so the two pros of Oakwood Park are restrooms and the possibility of more courts and the con being \$56,500. I realize the money is there because you handle the funds well, but I want everyone to agree that the price is worth it.

Motion: Saneholtz Second: P. Funchion

Motion to build new pickle ball courts at Oakwood Park (or other site) and keep the skatepark equipment at Swearingen Park

Roll call on vote on the above motion:

Yea- Saneholtz, Baer, P. Funchion, R. Funchion, Miller, Richardson

Nay-

Yeas- 6, Nays- 0. Motion passed.

McBride said, I believe option 3 is the best one. I acknowledge that Tony has managed his funds well. Another pro to add to Tom's list is there are bathrooms also. Schwab said, the community spoke loudly on where they wanted the skatepark and during discussion there might be more action there than realized and with that I agree with going with option 3. Weaver said, are there anymore pros we are missing? Because based on the minutes before you anonymously voted to have the pickle ball courts at Swearingen Park. Small said, I initially wanted to do it at Swearingen Park after speaking with the Police Union and Tony but Bev at the last meeting mentioned the noise issue. That was kind of a wake-up call because it would be right in the middle of a neighborhood and that is why I agree the pickle ball courts shouldn't move there. Weaver said, and Oakwood is probably the best location versus the other locations. Cotter said, I believe it is because if we ever wanted to go from 3 to 6 courts it has the space. Weaver said, I am not really hearing any cons for Oakwood Park then.

Miscellaneous

Saneholtz said, where are we on building the building for golf course equipment. Cotter said, we are in the planning phase right now. P. Funchion said, what about the signing for the parking lot. Cotter said, that was done already.

Adjournment

Motion: Miller Second: Saneholtz
to adjourn the Parks and Recreation Board meeting at 6:41 pm

Roll call on vote on the above motion:

Yea- Saneholtz, Baer, P. Funchion, R. Funchion, Miller, Richardson

Nay-

Yeas- 6, Nays- 0. Motion passed.

Approved

Chair

DRAFT



City of Napoleon, Ohio

Parks and Recreation Department

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Telephone: (419) 592-4010 Fax: (419) 592-8955

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Memorandum

To: Parks and Recreation Board Members
From: Tony Cotter, Director of Parks and Recreation
cc: Brittany Schwab, Rec Committee Chairman
Lori Sicclair, City Manager
Date: May 23, 2025
Subject: Board Meeting Agenda Items – May 2025

Please note that we will be meeting on **Thursday, May 29th at 6:00 pm.**

I've enclosed a tentative list of activities for the upcoming Fourth of July Celebration. I'll be asking for the Board's recommendation to approve.

I will update the Board on our recreation programs as well as other items of interest.

If you have any questions or need additional information, please contact me.



Napoleon Parks and Recreation

Fourth of July Celebration

2025

Tuesday, July 1:

12:00 pm. - 9:00 p.m.

Hole In One Contest - sponsored by the Napoleon American

- Location
 - Near wooden Shelterhouse at Glenwood Park
- Info
 - Hole in one wins \$1000 in cash (multiple winners split)
 - Gift Certificates to the Napoleon Golf Club for closest to pin each day

Wednesday, July 2:

12:00 pm. - 9:00 pm.

Hole In One Contest - sponsored by the Napoleon American Legion.

- Location
 - Near wooden Shelterhouse at Glenwood Park

6:00 p.m. – 8:00 p.m.

Big Wheel Race

- Location
 - Glenwood Park basketball court
- Info
 - Age groups for those 7 and under
 - Prizes for winners
 - Register at the site



Thursday, July 3:

12:00 pm. - 9:00 pm.

Hole In One Contest - sponsored by the Napoleon American Legion.

- Location
 - Near wooden Shelterhouse at Glenwood Park

10:00 am – 8:00 p.m.

Cornhole Tournament

- Location
 - Glenwood Park Basketball Court
- Info
 - Men, Women, and Co-ed Divisions
 - Double elimination format
 - \$20 per team
 - Trophies and t-shirts for winners
 - Registration deadline is Tuesday, July 2 at 4:00 pm.
Register at
<https://napoleon.recdesk.com/Community/Home>



7:00 pm. – 10:00 pm.

Party in the Park – Live Music with “Vinyl on Tap”

- Location
 - Glenwood Park
- Info
 - Live music event
 - Food Trucks
 - Adult beverages available

Friday, July 4:

9:00 a.m.

Red, White, and Blue Golf Scramble

- Location
 - Napoleon Golf Club
- Info
 - 4 person scramble
 - Teams play from the red, white and blue tees
 - Prizes will be awarded to winning team along with long drive, longest putt and closest to the pin
 - Entry fee is \$200 per team (10 team minimum)
 - Contact the clubhouse at 419-592-5526 to enter your team or for more information

9:00 am. - 6:00 pm.

Hole In One Contest - sponsored by the Napoleon American Legion.

- Location
 - Near wooden Shelterhouse at Glenwood Park

9:00 a.m. - 11:00 a.m.

Basketball Hotshot Contest

- Location
 - Glenwood Park basketball court
- Info
 - Boys & Girls age groups are 9-12, 13-15, and 16-18
 - Registration at 9:00 am. Competition at 9:30 am
 - Trophies to winners in each age group

10:00 a.m. – 12:00 p.m.

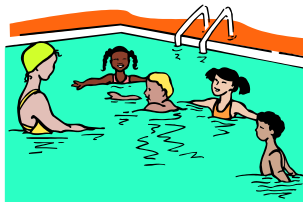
Girls Softball Skill Challenge and All-Star Games

- Location
 - The Ball Park on Glenwood
- Info
 - All-Stars from the Girls Rec Softball programs will compete in skills challenges and All-Star games

12:00 p.m. - 6:00 p.m.

Free Open Swim

- Location
 - Napoleon Aquatic Center
- Info
 - Games (2:00 – 4:00 pm.)
 - Pool games/contests put on by the staff
 - Prizes and goodies for the winners



12:00 p.m.

Chicken Barbecue

- Location
 - Napoleon American Legion Hall
- Info
 - Chicken dinners and bratwurst sandwiches
 - Eat-in or carry-outs available

5:00 p.m.

Sr. Little League Baseball All-Star Game

- Location
 - The Ball Park on Glenwood
- Info
 - All-Stars from the Senior League compete



8:00 p.m.

Napoleon Community Band

- Location
 - Glenwood Park
- Info
 - Local instrumental band playing all of the traditional Independence Day music leading up to the fireworks

10:00 p.m.

Fireworks Display

- Location
 - Viewing at Glenwood Park and School areas
 - Display shot from NHS grounds
- Info
 - There will be no parking on Bales Rd. from Westmoreland Dr. to Chelsea Ave. and on Briarheath Dr. from Kenilworth to Bales Road
 - No viewing inside secured areas



BE SURE TO VISIT OUR FOOD VENDORS

